



MINUTES OF EXECUTIVE COMMITTEE MEETING

September 19, 2010 at 12.15 pm

Board Room, Rowers On Cooks River, 1 Levey Street Wollli Creek, NSW

1. Open Meeting:

The chairman opened the meeting and welcomed all members present.

2. Attendance:

Brian Armstrong (C), Monirul Islam, Zahidul Islam, Sattar Khaja,
Kamrul Islam, David Bitel, Abdul Hoque, Ashrafi Miah, Rahmat Ullah.

3. Apologies

Nil

4. Reports

Treasurer's Report

Income 1 July to 15 September	\$200
Expenditure 1 July to 15 September	\$0
Operating Surplus for period	\$200
Cash at bank 15 September	\$1,879.18

Resolved that the Treasurer's report be received and adopted.

5. General Business

➤ Press Release

Resolved that a press release re the AGM be prepared by the Secretary and published in Bangla Barta newspaper.

➤ Stakeholder Dinner

Discussion ensued on the need to publicise the Council and its aims to key stakeholders and to seek feedback from those stakeholders at a function.

Resolved that a stakeholder dinner be held in early December and the chairman to seek the availability of the Rowers and establish content and price of menus.



- Chamber of Commerce Membership
It was agreed that details of membership of the Chamber of Commerce be sought.
- Contact with Key Stakeholders
It was agreed that David, Abdul and Ashrafi would research the key stakeholders and the preferred means of communication.
- Leave of Absence
Zahid requested advised of his absence from Australia for the next two months and requested leave of absence for any meetings during this period.
Resolved that Zahid be granted leave of absence for the next two months.

6. Next Meeting

The next meeting of the Executive Committee will be held on 18 October, 2010 in the Board Room at the Rowers on Cooks River at 6.30pm.

Signed as a correct record Date

Chairman